

# DRAFT Minutes of 2019 Annual General Meeting

<b>DATE/TIME:</b>	<b>Friday 18 October 2019, 2 pm</b>
<b>LOCATION:</b>	<b>Carmichael Room, Level 1, Sydney Mechanics' School of Arts, 280 Pitt Street, Sydney NSW 2000</b>
<b>ATTENDEES:</b>	John Garbutt, Stroke Recovery Association NSW Neil Fraser, Positive Life NSW Mary Potter, Arthritis & Osteoporosis NSW Annette Bray, Older Women's Network Kaye Duffy OAM, Hunter Brain Tumour Support Network Elisabeth Kochman, Cancer Voices NSW Lizzy Harnett, Association for the Wellbeing of Children in Healthcare George Houssos, Thalassaemia Society of NSW Kerrie Denton, Cassia Community Centre Betty Scott, Individual Member Deb Verran, Individual Member Zoe Fernance, Individual Member Maxine Littlefield, Individual Member Anthony Brown, HCNSW Executive Director Emma Collins, HCNSW Julia Brockhausen, HCNSW Jenn Kidd, HCNSW Serena Joyner, HCNSW
<b>APOLOGIES:</b>	James Bartlett, One Door Mental Health Dr John Leyden AM, The Unicorn Foundation John Stubbs, CanSpeak NSW Stuart Loveday, Hepatitis NSW Steven Drew, Hepatitis NSW Ann Brassil, Family Planning NSW Alex Carbonetti, HCNSW Individual Members: Sheila Carey Marianne Melnikas Melissa Cadzow Colleen Fong Elaine Todd

**Meeting opened at 2:02pm**

## **1 Acknowledgement of Country**

John Garbutt acknowledged that our AGM is being held on the traditional lands of the Gadigal people and we acknowledged them as the traditional owners.

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## 2 Welcome, Present and Apologies

John Garbutt welcomed those present to the meeting and acknowledged apologies. Those present and eligible to vote were:

- Stroke Recovery Association NSW – John Garbutt
- Positive Life NSW – Neil Fraser
- Arthritis & Osteoporosis NSW - Mary Potter
- Older Women’s Network – Annette Bray
- Hunter Brain Tumour Support Network – Kaye Duffy OAM
- Cancer Voices NSW – Elisabeth Kochman
- Association for the Wellbeing of Children in Healthcare – Lizzy Harnett
- Thalassaemia Society of NSW – George Houssos

## 3 Report from the Chair and 2018/19 Annual Report

John Garbutt described this past year as a turning point; seeing more and more health services looking to involve health consumers in service and policy design. Whilst welcoming this growing interest in consumer engagement, HCNSW is finding it increasingly difficult to respond to all requests for help so will keep seeking new partnerships both within and outside of the health sector, such as universities, research institutions, etc.

Health Consumers NSW relies on having a well-functioning Board. John thanked his fellow Board members - all volunteers - for their support, commitment and contribution to the smooth running of the organisation. John also thanked Anthony and the team for their dedication and hard work.

## 4 Confirmation of Minutes of AGM of 9 November 2018

**Motion:** *To adopt the minutes of the AGM of 9 November 2019 as being a true and accurate record of the event*

**Moved by:** Annette Bray

**Seconded by:** Neil Fraser

**Motion carried**

## 5 Announcement of New Board Members

John Garbutt announced there were four positions vacant on the Board and we received three nominations. Therefore welcoming:-

- **Annette Bray** – a current Board Member, Annette was re-nominated by the Older Women’s Network (OWN) NSW
- **John Stubbs** – a current Board member, John was re-nominated by CanSpeak NSW
- **Elisabeth Harnett** – Elisabeth was nominated by the Association for the Wellbeing of Children in Healthcare (AWCH). Elisabeth has committed much of her personal and professional life over the past 30 years to improving healthcare. She is passionate about creating effective partnerships between consumers and health professionals to improve the quality, safety and equity of healthcare. Elisabeth is also an accredited Surveyor with the Australian Council on Healthcare Standards (ACHS). We welcome her experience and work with children and young people and the connection she brings us to these young consumers.

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### 6 Financial Report for financial year ended 30 June 2019

Anthony Brown presented the audited Financial Report for year ending 30 June 2018 on Treasurer Dr John Leyden's behalf, highlighting that our income has increased by 8% and that our operational costs are 3% less than last year.

Anthony asked if anyone had any questions about the financial report either now, or if any arose later to please contact him.

**Motion:** *That the audited Financial Report ending 30 June 2019 be accepted*

**Moved by:** Annette Bray

**Seconded by:** Kaye Duffy

**Motion carried**

### 7 Auditor

**Motion:** *That Anthony Kim Bradshaw CA, of Cabot Square Taxation Services be re-appointed as official auditor for HCNSW for the financial year 2019/20.*

**Moved by:** Neil Fraser

**Seconded by:** Mary Potter

**Motion carried**

### 8 Executive Director's Report

HCNSW Executive Director, Anthony Brown presented his report and described the past 12 months as being an amazing year for HCNSW. Key highlights include our Training, our work with various groups and the Intersections Project.

Our training has undergone review and is now delivering fresh, updated content to effectively deliver the consumer engagement message. This part of the business is also important to HCNSW as it raises the revenue required to keep working with health consumers and delivering the message.

Key projects this year included:-

My Health Record – HCNSW held a number of forums in partnership with other groups and fed the information and consumer feedback to the Digital Health Agency.

One of our new partnerships this year was to establish a Consumer Reference Group for the Alcohol and Other Drugs (AOD) branch of the NSW Ministry of Health.

We continued to work with people injured by medical devices (highlighted on page 14-15 of our Annual Report) and are currently working the Ministry of Health, Royal Prince Alfred Hospital and Sydney Local Health District to assist them with creating a framework for engaging with mesh injured people as they establish their mesh clinic.

Our work on the Intersections Project continued. Julia worked with a group of Visual Communication & Design students from University of Technology Sydney (UTS) to create resources including a microsite and animation video to help this group of consumers. It is important to us to show our commitment to these consumers, and work with them to highlight their issues that aren't being met. A sneak preview of the video will be shown at the end of today's meeting.

Anthony thanked the Board for their strong leadership. Thanks also to the effective team effort of staff, Board and volunteers. And thanks to all our members and consumer advocates for another fantastic year.

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### 9 Business of the meeting

Kaye Duffy joined the Board at our last AGM, and expressed her pleasure and thanks in working with the Board and staff of HCNSW.

### 10 Motion of thanks

Anthony raised a formal motion of thanks to Lucille Bloch, John Leyden and James Bartlett.

**Lucille Bloch** stepped down from the HCNSW Board in December 2018 after serving continuously since 2011. **Dr John Leyden AM**, has decided not to re-nominate, after serving as our Treasurer on the Board since 2012. **James Bartlett** has decided not to re-nominate, after serving on the Board since 2014.

Lucille is a long-time advocate for the needs of people with dementia and their families, and a campaigner for advanced care directives and better end of life care. She leaves us to focus more on her dementia work.

Special mention and thanks to John for his phenomenal work as the Treasurer, for his close scrutiny of accounts, his diligence in his duties and his advice and support to the ED and the Board.

We appreciate and thank Lucille, John and James, each for their active involvement and valuable contribution.

Board members and staff will miss the hard work and dedication they all showed to Health Consumers NSW.

**Motion:** *That Health Consumers NSW formally thank Lucille Bloch, Dr John Leyden AM and James Bartlett for their time on the Board and their dedication to HCNSW.*

**Moved by:** Neil Fraser

**Seconded by:** Annette Bray

**Motion carried**

### Close of Meeting

Announcing we are planning to celebrate Health Consumers NSW's 10 Year Anniversary at next year's AGM, and with no further business, John Garbutt thanked everyone for their attendance and their contributions and closed the meeting at 2:22pm, with an invitation to join the Board and staff for afternoon tea. Consumers Rock!

